



COVID 19 POLICY STATEMENT

The Royal Hotel Glendalough Ltd, trading as The Glendalough Hotel and The Glendalough Craft Shop is committed to providing a safe and healthy workplace for all our workers and customers. To ensure that, we have developed the following COVID-19 Response Plan.

Hotel owners and management owe a duty of care to their employees, guests, customers, suppliers, and contractors visiting the site. It is the employer's responsibility to ensure sufficient measures are in place to minimise the spread of infection throughout the hotel, should there be a suspected or confirmed case of COVID-19 on site.

All managers, supervisors and employees are responsible for the implementation of this plan and a combined effort will help contain the spread of the virus.

We will:

- continue to monitor our COVID-19 response and amend this plan in consultation with our employees
- provide up to date information to our workers on the Public Health advice issued by the HSE and Gov.ie
- display information on the signs and symptoms of COVID-19 and correct hand-washing techniques
- provide an adequate number of trained Lead Representative(s) who are easily identifiable to employees
- inform all employees of essential hygiene and respiratory etiquette and physical distancing requirements
- adapt the workplace to facilitate physical distancing
- keep a log of contacts to help with contact tracing
- have all employees attend an induction / familiarisation briefing
- develop a procedure to be followed in the event of someone showing symptoms of COVID-19 while at work or in the workplace
- provide instructions for employees to follow if they develop signs and symptoms of COVID-19 during work
- intensify cleaning in line with all local, national, international health and government guidelines and procedures

All managers, supervisors and workers will be consulted on an ongoing basis and feedback is encouraged on any concerns, issues, or suggestions.

John Casey

Director

26th June 2020